

PRINTABLE ORDER FORM

SAVE PAPER AND POSTAGE BY ORDERING ONLINE at YMCAPROGRAMSTORE.COM

How to Order by Mail:

- Complete order form. *Please type or print all information clearly.* (We recommend making a copy for yourself before mailing.)
- Make check or money order payable to YMCA Program Store. If using a Purchase Order, please attach.
- If paying by credit card, please fill out your information below.
- Send completed order form, copy as needed, along with check, money order, purchase order or credit card information to:

The Program Store
5544 W Armstrong Ave
Chicago, IL 60646

Phone: 800-621-5803
Fax: 773-282-3019
Email: sales@sportsawards.biz

Quantity	Item/ISBN Number	Title/Description	Unit Price	Total

P.O. Number: _____

Subtotal _____

Date Delivery Required: _____

Shipping (see below) _____

NOTE: Orders requiring same-day shipping must be placed by 11AM CST.

Total Due _____

BILL TO YMCA Name _____

Amount Enclosed: _____

Contact Name _____

Title _____

Address _____

City, State, ZIP _____

Phone (____) ____ - ____ Fax (____) ____ - ____

E-mail _____

SHIP TO YMCA Name _____

Contact Name _____

Title _____

Address _____

City, State, ZIP _____

Phone (____) ____ - ____ Fax (____) ____ - ____

E-mail _____

SHIPPING CHARGES:
Add the following charges for freight, handling and insurance:
\$8.70 for first item and **\$2.52** for each additional item.

- Above charges apply to UPS or FedEx Ground service in the continental US only.
- NO SHIPPING TO P.O. BOXES, you must supply valid street address.
- AK, HI, PR, APO, FPO and all foreign destination freight charges will be determined and billed at time of shipment
- Air freight services available upon request
- Sender on shipping label will be "Sports Awards"

PAYMENT INFORMATION:
Invoice will be included with your shipment.
Payment is due per terms on invoice.
1.5% per month interest will be applied to past due accounts.
o My P.O. is attached o My check or money order is enclosed
Charge my: o Visa o MasterCard o AMEX o Discover
Card Number _____
Expiration Date _____ CVV Code _____
(security code)
Name on Card _____
Card Billing Address & ZIP _____
(example: 123 Main Street, 60646)
Signature _____

NOTE: We cannot process credit card orders without your signature! All prices subject to change. Charge on credit card statement will be from **Sports Awards**.